



City of Trenton
REGULAR COUNCIL MEETING AGENDA
August 19th, 2021 - 7:30 p.m.

CALL TO ORDER

PRAYER

Pastor Keith Risner – Edgewood Baptist Church

ROLL CALL

APPROVAL OF MINUTES

1. Minutes of the August 5th, 2021 Work Session.
2. Minutes of the August 5th, 2021 Council Meeting.

CORRESPONDENCE

1. Statement of Cash Position
2. Treasury Investment Report
3. Fund Balance Status Report

PRESENTATIONS

1. None.

AUDIENCE OF PUBLIC

UNFINISHED BUSINESS

1. None.

PUBLIC HEARINGS

1. None.



NEW BUSINESS

1. A MOTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KELCHNER INC. FOR THE CONSTRUCTION OF THE INDUSTRIAL PARK ROAD PROJECT FOR THE CITY OF TRENTON IN THE AMMOUNT NOT TO EXCEED NINE HUNDRED SEVENTY THOUSAND, FIFTY-SIX DOLLARS AND FORTY CENTS (\$970,056.40) AND FURTHER AUTHORIZING THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS RELATED THERETO.
2. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR THE EMERGENCY SANITARY SEWER LINE AND MANHOLE REPAIR ON CLARA DRIVE, PAYABLE TO SMITH & BROWN CONTRACTORS, AT A COST OF \$3,528.69 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

LEGISLATION

1. AN ORDINANCE AMENDING SECTION 826.03 OF THE CODIFIED ORDINANCES OF THE CITY OF TRENTON, OHIO. **(Third Reading)**
2. AN ORDINANCE AMENDING SECTION 826.08 OF THE CODIFIED ORDINANCES OF THE CITY OF TRENTON, OHIO. **(Third Reading)**
3. AN ORDINANCE REPEALING SECTION 870.05 SPECIAL EVENT PERMIT OF THE CODE OF ORDINANCES. **(Second Reading)**

REPORTS

AUDIENCE OF COUNCIL

ADJOURNMENT



City Council Work Session

Minutes

August 5th, 2021

6:30 pm

Vice Mayor Perry called the City Council work session to order at 6:35 pm, Mayor Woodrey was absent. He then asked City Manager Marcos Nichols to begin. CM Nichols asked IT Director, Lon Green to discuss the Motion to authorize Prime Tech to run fiber to Community Park. Lon explained that Prime Tech's bid came in below all others mostly due to them using the fiber that the City purchased nearly 10 years ago, the other bids would not use any products that they did not supply, he asked Council to approve the motion to allow us to get fiber to the community park so that we can monitor the well houses, amphitheater and parks with live feed to the dispatchers.

Next CM Nichols asked Economic Development Director, Jim Foster to discuss the motion for Community Improvement Corporation (CIC) appointment. Jim explained that we have had a vacancy on this board that needed to be filled by a citizen. He asked Council to approve.

Next up was Finance Director, Mike Engel, he discussed the Correspondence items: Statement of Cash Position, Treasury Investment Report and Fund Balance Status Report - Stating that all fund balances were within their fund balance policy requirements. Next he discussed Motions to authorize Then and Nows. Stating these are just compliance items as they received the invoices before a P.O. was set up. Finally he stated that the bond issuance legislation would be coming in September.

City Manager, Marcos Nichols discussed the motion regarding electronic message center. He explained to Council he has been working since March to obtain the three bids. This will be a double sided sign that will be visible from the intersection outside the City Building. Next he discussed the Ordinance regarding Section 850.07, Special Event Permit. Stating the way that the code read now, any event held at the park had to be approved by all department heads, he felt for most instances this is not necessary but if the event is large 50 people or more would still be treated as an event needing approval. He then stated that after Mr. Jones reported he would need an executive session.

Planning and Zoning Administrator, Bill Jones discussed the Motion for Board of Zoning Appeals (BZA) appointment. He recommended to Council to approve the appointment of Ryan Prewitt to fill the vacancy on this board. HE then went on to discuss Ordinances regarding Section 826.03 and regarding Section 826.08, both of these refer to our sign code that was recently redone. Directional signs were accidentally left out of the revisions so these two ordinances will add the necessary regulations back into our code. Finally he discussed the ordinance regarding Maplevue Plat. He explained the County had went out and surveyed the land which effects some property lines. All sold properties

have had an explanation to the homeowners. This ordinance will approve this new boundary line.

Madison Township resident whose land borders this line asked to speak stating that after much research regarding the property in question including the new boundary line he was disputing. He stated the land had been surveyed multiple times over many, many years. He expressed his dislike of the Counties survey due to him losing nearly twenty feet of what he believes to be his property, he explains that this loss cuts off his access road to the back of his property. City attorney Nick Ziepfel tried to explain that this was a county issue, the City just had to accept or reject the replat yet the City has no right to overturn the County's survey. Mr. Potter was unhappy with this stating if we moved forward he would have no choice but to sue the City. Mr. Ziepfel again tried to explain that he needs to go to the County Engineer's to discuss his issue.

Vice Mayor Perry made a motion to go into executive Session to consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. This request was seconded by Councilman Agee. Roll call was taken; 6 ayes, 0 nays, 1 absent. Council went into executive session at 7:05 pm.

A motion to come out of executive session and adjourn the Council work session was made by Vice Mayor Perry, followed by a second by Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

The work session was adjourned at 7:35pm.

***Agenda is subject to change**

City of Trenton
REGULAR COUNCIL MEETING MINUTES
August 5th, 2021 - 7:30 p.m.

CALL TO ORDER

Vice Mayor Perry called the August 5th regular Council meeting to order at 7:40pm.

PRAYER

Pastor Keith Risner led everyone in prayer, followed by the pledge of allegiance to our flag.

ROLL CALL

Council Clerk Daley took roll call. Mayor Woodrey was absent. A motion to excuse the Mayor was made by Councilman Nichols, followed by a second by Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

APPROVAL OF MINUTES

1. Minutes of the July 15th, 2021 Work Session.
2. Minutes of the July 15th, 2021 Council Meeting.
Councilwoman Harris made a motion to approve the minutes of the July 15th work session and Council meeting, Councilman Nichols seconded the motion. Roll call was taken. 6 ayes, 0 nays, 1 absent.

CORRESPONDENCE

1. Statement of Cash Position
2. Treasury Investment Report
3. Fund Balance Status Report
City Treasurer Engel explained that the fund balance policy was put in place to protect our financial stability. All of our fund balances are within or above their fund balance policies.

PRESENTATIONS

1. The Swearing in of the newly appointed Police Chief Patrick Carr.
Vice Mayor Perry swore in the new Police Chief and welcomed him to the City.
2. State Representative Thomas Hall.
Rep. Hall thanked City Manager Nichols for allowing him time to speak. He stated he was excited to share that there were many house bills that were on the table to be voted on including house bills 99, 174, 230, 361, 376, and 377 to name a few. He then went on to explain that he has been attempting to work with the major railroads regarding blocking intersections, he unfortunately feels that the issue will wind up in court and felt discouraged that at a federal level due to the railroad being protected by federal mandates, that the railroad would most likely win which he felt was very unfortunate. There are areas that have been very negatively impacted by crossings being blocked for long periods of time and being blocked from emergency services, which he finds unacceptable. He stated this was

something he would continue to fight for. He then he explained that the federal government has put \$250 million dollars towards broadband access so that every citizen has access to it. He then stated that first district office hours will begin again. They plan to be at City Hall from 10:30a – noon the first Friday of each month to answer questions, this is open to all the public.

AUDIENCE OF PUBLIC

James Wazni – Princeton Rd. – Explained there were multiple residents of this Trenton and Princeton Road here to oppose the sale of the acreage that runs parallel to their properties. They wanted the chance to explain that the area is already very crowded and high traffic due to the amount of homes there now. If multi-resident properties or even single family homes would create safety issues. He stated there were multiple residents in the area interested in purchasing the property to keep more homes from being added. He explained to the Council that they would like a fair price on the property to give them the opportunity to purchase it.

Justin Wright – 603 Princeton Rd. – also voiced concerns. He expressed that there is no parking on one side of the street and the spacing of homes does not allow for any kind of group parking, visual constraints already exist and he feels safety is a huge concern if more properties were put in.

Council stated there had been some interest in the property but no decisions have been made, they tried to explain that in order for multiple buyers to come in would take multiple zoning modifications but they stated they would keep in mind what was being said this evening and look into this situation further.

Wanda Wells – 327 State St. – stated she is having issues with standing water in her back yard. She stated she has never had this issue before some buildings were added down the street from her. She believes that is the source of the problem. She has called and Service Director Rob Leichman and Public works Brad Baker had come to her home to view the issues but she felt he waited too long, five days, to come out and most of the surface water had went away. She stated that Mr. Leichman had basically told her she would just have to live with it. This made her unhappy. City Manager Marcos Nichols asked if she would make an appointment with him so that he could understand the issues and look into this himself. She agreed.

Zach Potter – Madison Township resident – explained he lived on the border of the Maplevue property, he stated his opposition to approve the re-plotting of the subdivision explaining the front properties were not the issue but as the line traveled further back he would be losing 20 foot of his property cutting off his access to the back of his property. He stated the City have voted on variations of this plat of land 9 times, he asked the go against the County engineering office to have this line moved.

Council stated that the City did not have the power to over rule that which the County set, they understood his concerns but feels this is something he would need to take to the County.

UNFINISHED BUSINESS

1. None.

PUBLIC HEARINGS

1. None.

NEW BUSINESS

1. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR THE EMS AND FIRE ANNUAL SOFTWARE BILLING WHICH INCLUDES CAD INTERFACE, CARDIAC MONITOR INTERFACE, PERSONNEL MANAGEMENT, FIRE INCIDENTS, AND EHR ACCESS, FROM ESO SOLUTIONS INC., AT A COST OF \$6,600.50 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

A motion to authorize was made by Councilman Nichols, followed by a second Councilwoman Harris. Roll call was taken; 6 ayes, 0 nays, 1 absent.

2. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR CALENDAR YEAR 2021 PERSONNEL, ADMINISTRATIVE, AND OPERATIONAL COSTS AS SHARED BY ALL POLITICAL SUBDIVISIONS WITHIN THE BUTLER COUNTY EMERGENCY MANAGEMENT COOPERATIVE AGREEMENT, PAYABLE TO BUTLER COUNTY EMERGENCY MANAGEMENT AGENCY, AT A COST OF \$5,124.99 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

A motion to authorize was made by Councilwoman Harris, followed by a second by Councilman Agee. Roll call was taken; 6 ayes, 0 nays, 1 absent.

3. A MOTION TO AUTHORIZE PRIME TECH TO PROVIDE FIBER CONNCETIVITY TO COMMUNITY PARK WELLS, PRIVATE INTERNET TO COMMUNITY PARK, AND NETWORK CONNECTIVITY FOR CAMERAS AND OTHER RESOURCES IN AN AMOUNT OF NINETY FIVE THOUSAND FOUR HUNDRED THIRTY ONE DOLLARS AND TWENTY CENTS (\$95,431.20).

A motion to authorize was made by Councilman Perry, followed by a second by Councilman Nichols. Roll call was taken; 6 ayes, 0 nays, 1 absent.

4. A MOTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CARPENTER SIGN SERVICE, FOR THE PURCHASE AND INSTALLATION OF AN ELECTRONIC MESSAGE CENTER, AT A COST OF NOT TO EXCEED THIRTY THOUSAND, SEVEN HUNDRED AND FIFTY-NINE DOLLARS, AND FURTHER AUTHORIZING THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS RELATED THERETO.

A motion to authorize was made by Councilman Agee, followed by a second by Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

5. A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR THE CITY OF TRENTON'S SHARE OF OKI REGIONAL COUNCIL OF GOVERNMENT'S FY JULY 1, 2021 THROUGH JUNE 30, 2022 BUDGET, PAYABLE TO BUTLER COUNTY TREASURER, OKI FUND, AT A COST OF \$3,764.62 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

A motion to authorize was made by Councilwoman Harris, followed by a second by Councilman Perry. Roll call was taken; 6 ayes, 0 nays, 1 absent.

6. A MOTION TO APPOINT RYAN PREWITT TO THE BOARD OF ZONING APPEALS TO FILL THE VACANT SEAT.

A motion to authorize was made by Councilman Perry, followed by a second by Councilman Nichols. Roll call was taken; 6 ayes, 0 nays, 1 absent.

7. A MOTION TO APPOINT TERESA NICHOLS TO THE COMMUNITY IMPROVEMENT CORPORATION (CIC) BOARD OF TRUSTEES TO FILL THE VACANT SEAT.

A motion to authorize was made by Councilwoman Harris, followed by a second by Councilwoman Combs. Roll call was taken; 6 ayes, 0 nays, 1 absent.

Vice Mayor Perry swore in Teresa Nichols as a member of the CIC.

LEGISLATION

A motion was made to read items 1 and 2 under legislation by title only by Councilwoman Harris, followed by a second by Councilman Agee. Roll call was taken; 6 ayes, 0 nays, 1 absent. City Attorney Nick Ziepfel read items 1 and 2 by title only. The third readings will be at the August 19th regular Council meeting.

1. AN ORDINANCE AMENDING SECTION 826.03 OF THE CODIFIED ORDINANCES OF THE CITY OF TRENTON, OHIO. **(Second Reading)**
2. AN ORDINANCE AMENDING SECTION 826.08 OF THE CODIFIED ORDINANCES OF THE CITY OF TRENTON, OHIO. **(Second Reading)**

3. AN ORDINANCE REPEALING SECTION 870.05 SPECIAL EVENT PERMIT OF THE CODE OF ORDINANCES. **(First Reading)**

City attorney Nick Ziepfel read item 3 under legislation in its entirety. The next reading will be at the August 19th Council meeting.

4. AN ORDINANCE TO ACCEPT, MODIFY, OR REJECT THE FINAL REPLAT (Record Plat) FOR MAPLE VIEW SECTION 4B FOR PART OF LOT 1029, PART OF LOT 1030, SECTIONS 31 & 32, TOWN 2, RANGE 4, CONGRESS LANDS WEST OF THE MIAMI RIVER, CITY OF TRENTON, BUTLER COUNTY, OHIO, AND DECLARING AN EMERGENCY. **(First Reading, Suspend Rules)**

City attorney Nick Ziepfel read item #4 in its entirety.

A motion was made to suspend the three readings and vote on this item this evening by Councilwoman Harris and seconded by Councilman Perry. Roll call was taken; 5 ayes, 1 nay, and 1 absent. A motion to accept the final replat was made by Councilwoman Harris, followed by a second by Councilman Perry. Roll call was taken; 5 ayes, 1 nay, 1 absent.

REPORTS

City attorney Nick Ziepfel had no reports.

City Treasurer Mike Engel had no reports.

Council Clerk Laura Daley had no reports.

City Manager Marcos Nichols had no reports.

AUDIENCE OF COUNCIL

Councilman Perry welcomed the new police chief. He then thanked Teresa Nichols for volunteering to serve on the CIC board.

Councilwoman Combs also welcomed the new Police Chief, thanked Mrs. Nichols for volunteering, and then thanked those that came to share their concerns and keeping Council informed.

Councilwoman Harris thanked and welcomed Chief Carr and then thanked Lt. Rosenfelder for doing such a phenomenal job as interim chief. She then thanked those that stepped up to volunteer on the multiple boards and finally thanked the citizens for sharing their concerns.

Councilman Agee welcomed the new Chief. Thanked the volunteers for serving, and thanked the citizens for coming in and sharing their concerns. He then asked for everyone to keep his daughter in their prayers as she was having surgery.

Councilman Nichols thanked the volunteers. He then thanked the new Chief for enduring the process of hiring, the City received 43 applications and he felt they truly picked the best candidate. He finished by stating there was a chance that he would not be at the next meeting.

Vice Mayor Perry welcomed everyone that joined us this evening, stating it was very nice to have an audience. He then thanked the staff that brought the fioptics project and the electronic sign to Council. He is looking forward to both. He finished by thanking Lt. Rosenfelder for a quality job done as interim chief. He then stated that Mayor Woodrey also wanted to welcome the new chief and apologized for his absence for his swearing in.

EXECUTIVE SESSION

A motion to go into executive session was made by Councilman Perry, and seconded by Councilman Agee to discuss the hiring, firing, or discipline of a public official or employee. Roll call was taken; 6 ayes, 0 nays, 0 absent. Council went into executive session at 8:56pm.

Councilman Perry made a motion to come out of executive session at 10:30pm, followed by a second by Councilman Agee. Roll call was taken; 6 ayes, 0 nays, 1 absent.

ADJOURNMENT

Councilman Perry made a motion to adjourn the August 5th regular Council meeting at 10:30pm, followed by a second by Councilman Agee. Roll call was taken; 6 ayes, 0 nays, 1 absent. The Council meeting was adjourned.

City of Trenton

Statement of Cash Position with MTD Totals

From: 1/1/2021 to 7/31/2021

Funds: 011 to 900

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
011	GENERAL FUND	\$2,333,233.47	\$267,757.38	\$3,061,673.35	\$290,968.68	\$2,257,552.46	\$3,137,354.36	\$353,691.69	\$2,783,662.67
013	GENERAL DEBT SERVICE	\$12,640.11	\$0.00	\$45,000.00	\$0.00	\$0.00	\$57,640.11	\$0.00	\$57,640.11
023	WATER DEBT SERVICE	(\$332,538.08)	\$65,800.00	\$862,005.35	\$0.00	\$72,934.38	\$456,532.89	\$0.00	\$456,532.89
024	WATER CONSTRUCTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
025	WATER REPLACEMENT & IMPROVE.	\$304,723.03	\$0.00	\$0.00	\$0.00	\$0.00	\$304,723.03	\$0.00	\$304,723.03
026	WATER REVENUE	\$7,477,899.38	\$1,744,396.56	\$5,935,733.17	\$375,997.73	\$10,247,991.20	\$3,165,641.35	\$725,633.95	\$2,440,007.40
027	WATER RATE STABILIZATION FUND	\$304,723.03	\$0.00	\$0.00	\$0.00	\$0.00	\$304,723.03	\$0.00	\$304,723.03
028	UTILITY CREDIT MEMO FUND	\$0.00	\$1,945.16	\$6,384.37	\$0.00	\$0.00	\$6,384.37	\$0.00	\$6,384.37
036	WATER SYSTEM RESERVE	\$697,929.15	\$52,700.35	\$2,805,410.81	\$0.00	\$2,000.00	\$3,501,339.96	\$0.00	\$3,501,339.96
050	UTILITY DEPOSIT TRUST	\$206,675.04	\$4,013.30	\$36,501.11	\$4,036.64	\$33,150.00	\$210,026.15	\$0.00	\$210,026.15
063	SEWER DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
066	SEWER REVENUE	\$948,651.26	\$160,909.89	\$1,557,303.60	\$86,371.59	\$1,536,077.60	\$969,877.26	\$261,690.89	\$708,186.37
076	SEWER RESERVE	\$2,798,914.61	\$30,400.00	\$751,000.00	\$0.00	\$8,630.00	\$3,541,284.61	\$56,507.90	\$3,484,776.71
096	REFUSE REVENUE	\$688,931.60	\$109,909.51	\$694,931.68	\$120,054.56	\$809,861.15	\$574,002.13	\$128,714.91	\$445,287.22
102	STREET MAINT. & REPAIR	\$449,884.16	\$65,915.68	\$2,193,995.67	\$94,598.39	\$460,990.79	\$2,182,889.04	\$209,372.95	\$1,973,516.09
106	FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112	STATE HIGHWAY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
132	PARKS & RECREATION IMPROVEMENTS	\$230,942.96	\$23,615.00	\$147,438.57	\$8,151.95	\$195,926.71	\$182,454.82	\$238,127.86	(\$55,673.04)
165	SPEC. ASSESS. BOND RET.	\$34,887.07	\$0.00	\$0.00	\$0.00	\$0.00	\$34,887.07	\$0.00	\$34,887.07
166	STORMWATER PHASE II FUND	\$208,694.91	\$22,472.50	\$143,210.22	\$4,935.52	\$135,143.35	\$216,761.78	\$129,007.50	\$87,754.28
192	COUNTY MOTOR VEH.LIC.	\$133,206.99	\$0.00	\$0.00	\$0.00	\$0.00	\$133,206.99	\$0.00	\$133,206.99
202	MUN.MOTOR VEH.LIC.	\$328,424.10	\$9,206.00	\$56,704.09	\$0.00	\$0.00	\$385,128.19	\$0.00	\$385,128.19
212	CITY EMPLOYEE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
218	POLICE LEVY FUND	\$1,280,895.29	\$153,132.01	\$1,674,096.07	\$129,305.06	\$1,312,013.40	\$1,642,977.96	\$380,079.59	\$1,262,898.37
222	FIRE LEVY	\$979,299.42	\$17,743.23	\$616,517.31	\$67,817.66	\$568,175.04	\$1,027,641.69	\$128,691.82	\$898,949.87
223	FIRE LEVY CAP & DEBT	\$1,146,964.58	\$11,250.00	\$78,750.00	\$0.00	\$35,225.00	\$1,190,489.58	\$0.00	\$1,190,489.58
224	FIRE DEPOSIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

8/5/2021 2:23 PM

Statement of Cash Flow with MTD Totals

From: 1/1/2021 to 7/31/2021

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
226	ESCROW FUND								
226	CASH BOND DEPOSIT FUND	\$242,914.00	\$0.00	\$624,168.00	\$0.00	\$500.00	\$866,582.00	\$0.00	\$866,582.00
228	COMMUNITY NIGHT OUT FUND	\$7,036.36	\$0.00	\$0.00	\$0.00	\$0.00	\$7,036.36	\$0.00	\$7,036.36
230	BICENTENNIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234	GENERAL CAPITAL IMPROVEMENT	\$63,654.16	\$0.00	\$32,500.00	\$0.00	\$5,376.22	\$90,777.94	\$10,568.92	\$80,209.02
240	LOCAL CORONAVIRUS RELIEF FUND	\$1,272.70	\$0.00	\$62,681.00	\$0.00	\$63,953.70	\$0.00	\$0.00	\$0.00
241	AMERICAN RESCUE PLAN ACT OF 2021 FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	G.F. STABILIZATION RESERVE	\$398,366.48	\$0.00	\$0.00	\$0.00	\$0.00	\$398,366.48	\$0.00	\$398,366.48
251	PROPERTY REHABILITATION FUND	\$30,058.99	\$0.00	\$93,902.00	\$0.00	\$0.00	\$123,960.99	\$0.00	\$123,960.99
252	MAYOR'S COURT CAPITAL IMPROV.	\$20,161.38	\$170.00	\$1,161.00	\$0.00	\$0.00	\$21,322.38	\$0.00	\$21,322.38
253	TAX INCREMENT EQUIVALENT	\$1,683,197.10	\$119.48	\$201,071.32	\$0.00	\$0.00	\$1,884,268.42	\$85,400.00	\$1,798,868.42
254	MUN. BUILDING PROJECT	\$274.18	\$0.00	\$0.00	\$0.00	\$0.00	\$274.18	\$0.00	\$274.18
260	CAP. PJTS: W. MADISON RD IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	CDBG SR 73 HAND.SIDEWALKS PRO.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	SR 73 REPAVING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
402	LAW ENFORCEMENT TRUST FUND	\$20,853.96	\$0.00	\$2,625.75	\$2,711.74	\$3,339.90	\$20,139.81	\$4,827.55	\$15,312.26
422	DRUG LAW ENFORCEMENT FUND	\$5,008.37	\$0.00	\$0.00	\$0.00	\$0.00	\$5,008.37	\$0.00	\$5,008.37
432	FEDERAL ASSET FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
442	ENFORCEMENT & EDUCATION	\$190.43	\$35.00	\$95.00	\$0.00	\$125.00	\$160.43	\$25.00	\$135.43
452	C O P S F A S T PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
518	UNCLAIMED MONEYS-TRUST	\$3,928.34	\$410.84	\$410.84	\$0.00	\$497.37	\$3,841.81	\$0.00	\$3,841.81
890	EMP TERMINATION BENEFITS FUND	\$182,738.95	\$0.00	\$30,000.00	\$0.00	\$0.00	\$212,738.95	\$0.00	\$212,738.95
900	INVESTMENT ACCOUNT	\$0.58	\$4,146.94	\$34,599.64	\$4,147.00	\$34,599.69	\$0.53	\$0.00	\$0.53
Grand Total:		\$22,895,138.06	\$2,746,048.83	\$21,749,869.92	\$1,189,096.52	\$17,784,062.96	\$26,860,945.02	\$2,712,340.53	\$24,148,604.49

MSD 7-31-21

CITY OF TRENTON

MONTHLY FUND CASH BALANCE STATUS REPORT

7/31/2021

General Fund-011

Should be set at five months operating costs

2020 annual operating exp.-\$3,391,790
(6 months oper exp-\$1,695,900--2020)
five months operating expenses (2020)

General Fund **Cash Balance** needed \$ 1,413,246

Cash balance as of 7/31/2021 \$ 3,137,354

Within policy parameters by: \$ 1,724,108

Up \$770K YOY

Down \$24K MOM

Stable

3 months

General Fund Stabilization Fund-250

Cash balance as of 7/31/2021 \$ 398,366

Should be at 10% of the annual General \$ 302,000

Fund Appropriations, but shall \$ 454,000

not exceed 15% of G.F. revenues for
the preceding year. (Ref. 222.12 Cod. Ord.)

Minimum-10% of GF Approps.

Maximum-15% of GF Revenue

Within policy parameter minimum by \$96,000 and within maximum by \$56,000

Business Enterprise Funds

Water Fund-026

Should be set at six months operating costs

2020 annual operating exp.-\$1,089,442
six months operating expenses (2020)

Water Fund **Cash Balance** needed \$ 545,000

Water Cash Balance as of 7/31/2021 \$ 3,165,641

Up \$1,445K YOY, 026 only

Within policy parameters by: \$ 2,620,641

Up \$1,369K MOM, 026 only

Water System Reserve Cash Bal. (036) \$ 3,501,340

Indenture requires \$300,000 minimum

Water Rate Stabil. Cash Bal. (027) \$ 304,723

Indenture requires \$300,000 minimum

Water Repl. & Impr. Cash Bal. (025) \$ 304,723

Indenture requires \$300,000 minimum

Utility Credit Memo Cash Bal. 028 \$ 6,384

Utility Accounts Credits

Water Debt Service Cash Bal. (023) \$ 456,533

\$ 7,739,344 Total Fund Balances

\$ 7,739,344

Water Debt Service Escrow

Restricted

\$

Bank Balance

Water Bond Fund-2013

Restricted

\$

193,018

Bank Balance (6/30/2021)

\$

193,018

Total Restricted Bank Bal

Land sale-move \$

025 Replacement & Improvement Fund-Transfer \$50K each December until funded at \$300K.

Interest stays in the fund until fully funded then transfer interest to the Water Fund.

Primary purpose-purchase of equipment and system improvements.

027 Water Rate Stabilization Fund-Transfer \$50K each December until funded at \$300K.

Interest stays in the fund until fully funded then transfer interest to the Water Fund.

036 Water System Reserve Fund-Transfer excess Water Fund balance annually in February.

Interest stays in the fund. Used for debt payments and transfers.

023 Water Debt Service-Optional balance-no requirement. Used for debt payments accounting.
No interest requirement.

Sewer Fund-066

Should be set at six months operating costs		2020 annual operating exp.-\$1,249,850	
Sewer Fund Cash Balance needed	\$ 625,000	six months operating expenses (2020)	
Cash Balance as of 7/31/2021	\$ 969,877		
Within policy parameters by:	\$ 344,877	Up \$68K, YOY, 066 only	Very
		Up \$75K MOM, 066 only	stable
Sewer Reserve (076) Cash Balance	\$ 3,541,285		16 mos.

Refuse Fund-096

Should be set at six months operating costs		2020 annual operating exp.-\$1,127,546	
Refuse Fund Cash Balance needed	\$ 564,000	six months operating expenses (2020)	
Cash Balance as of 7/31/2021	\$ 574,002		
Within policy parameters by:	\$ 10,002	Down \$85K YOY	Declining
		Down \$10K MOM	but stable
			7 months

Street Maintenance Fund-102

Should be set at six months operating costs		2020 annual operating costs-\$440,945	
Street Fund Cash Balance needed	\$ 220,000	(6 months of operating expense (2020)	
Cash Balance as of 7/31/2021	\$ 2,182,889	\$1,750K BAN (June)	
Within policy parameters by:	\$ 1,962,889	Up \$1,818K, YOY	\$433K net
		Down \$29K MOM	BANS
Mun Mtr. Veh. Lic. Fd. Cash Bal (202)	\$ 385,128		
Co. Mtr. Veh. Lic. Fd. Cash Bal (192)	\$ 133,207		

Stormwater Enterprise Fund-166

Should be set at six months operating costs		2020 annual operating exp.-\$161,574	
Stormwater Fund Cash Balance needed	\$ 81,000	six months operating expenses (2020)	
Cash Balance as of 7/31/2021	\$ 216,762		
Within policy parameters by:	\$ 135,762	Up \$50K YOY	Slowly
		Up \$18K MOM	improving

Police Levy Fund-218

Should be set at five months operating costs		2020 annual operating exp.-\$2,123,781	
Police Levy Fund Cash Balance needed	\$ 886,000	six months oper exp.-(\$1,063K 2020)	
Cash Balance as of 7/31/ 2021	\$ 1,642,978	five months operating expenses (2020)	
Within policy parameters by:	\$ 756,978	Up \$673K YOY	Slowly
		Up \$24K MOM	improving

Fire Levy Fund-222

Should be set at six months operating costs

Fire Fund **Cash Balance** needed

\$ 379,000

2020 annual operating exp.-\$757,593

six months operating expenses (2020)

Cash Balance as of 7/31/2021

\$ 1,027,642

Within policy parameters by:

\$ 648,642

Down \$418 YOY, 222 only

Down \$50K MOM

Solid

Fire Levy Cap & Debt Fd. Cash Bal (223)

\$ 1,190,490

Employee Termination Benefits Fund-890

Should be set at:

Calculate projected payouts to
employees as Compensated

Absences Payable due within
one year- from Basic Financial

Statements Notes.

Cash balance needed

\$ 204,834

Based upon 2020 audit

Cash Balance as of 7/31/2021

\$ 212,739

Adequate

Within policy parameters by:

\$ 7,905

To be replenished annually through the
Budgetary process.

Include Governmental and Business Type balances, for the within 1 year category.

Operating Costs:

Take out transfers, debt, and capital items.

General Fund-Keep Police 218 transfer in the balance

Portfolio Holdings Report
City of Trenton - General Funds
US Bank Custodian Acct Ending x99877
July 31, 2021

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	Purchase Date
U.S. GOVERNMENT AGENCY NOTES									
100,000	3133EMUF7	Federal Farm Credit Bank 0.220% Due 09-22-23	Aaa	AA+	99,919.80	99,986.10	0.25	2.14	03-22-21
110,000	3137EAFA2	Federal Home Ln Mtg 0.250% Due 12-04-23	Aaa	AA+	109,891.10	110,099.35	0.28	2.34	12-04-20
50,000	3137EAFA2	Federal Home Ln Mtg 0.250% Due 12-04-23	Aaa	AA+	49,971.50	50,045.16	0.27	2.34	04-21-21
205,000	3130ALZ31	Federal Home Ln Bank 0.625% Due 10-28-24	Aaa	AAA	205,000.00	205,142.39	0.62	3.20	04-28-21
190,000	3134GXHD9	Federal Home Ln Mtg 0.700% Due 12-23-25	Aaa	AA+	190,000.00	189,615.88	0.70	4.32	12-23-20
78,000	3130ALGJ7	Federal Home Ln Bank 1.000% Due 03-23-26	Aaa	AA+	78,000.00	77,989.98	1.00	4.51	03-23-21
Accrued Interest						890.88			
					732,782.40	733,769.75	0.56	3.30	
CERTIFICATES OF DEPOSIT									
246,000	7954502C8	Sallie Mae Bank, UT 2.650% Due 04-04-22			245,926.20	250,329.11	2.66	0.67	04-17-19
249,000	05368TBN0	AvidBank, CA 0.350% Due 05-31-22			248,950.20	249,555.27	0.36	0.84	05-28-20
140,000	88224PLX5	Texas Capital Bank, TX 0.250% Due 07-25-22			139,930.00	140,196.84	0.28	0.99	07-24-20
167,000	87270LCM3	TIAA FSB, FL 2.100% Due 07-29-22			167,000.00	170,347.18	2.10	0.99	03-30-20
247,000	38149MGY3	Goldman Sachs Bank USA, NY 1.900% Due 10-03-22			247,000.00	252,112.16	1.90	1.16	03-23-20
210,000	05580ASU9	BMW Bank of North America, UT 1.850% Due 10-11-22			209,632.50	214,291.35	1.91	1.18	10-18-19
205,000	29278TLZ1	Enerbank USA, UT 1.750% Due 10-25-22			204,743.75	209,044.03	1.80	1.22	10-25-19
210,000	33847E2V8	Flagstar Bank FSB, MI 1.800% Due 11-15-22			210,000.00	214,451.37	1.80	1.28	11-25-19
199,000	949495AT2	Wells Fargo Natl Bank West, NV 1.900% Due 01-30-23			198,701.50	204,056.79	1.96	1.48	01-29-20
204,000	27002YEV4	EagleBank, MD 1.650% Due 03-06-23			203,694.00	208,652.42	1.71	1.58	03-06-20
249,000	05465DAG3	Axos Bank, CA 1.600% Due 03-27-23			249,000.00	254,633.13	1.61	1.63	03-26-20
249,000	58404DHN4	Medallion Bank, UT 0.350% Due 07-20-23			249,000.00	249,270.41	0.35	1.96	07-21-20
249,000	649447UE7	NY Community Bank, NY 0.300% Due 11-09-23			248,813.25	248,584.17	0.33	2.27	11-09-20
215,000	61690UPY0	Morgan Stanley Bank, UT 1.900% Due 12-12-23			214,193.75	222,629.27	2.00	2.32	12-12-19
Accrued Interest						7,055.87			
					3,036,585.15	3,095,209.38	1.48	1.42	
MONEY MARKET FUND									
	USBMMF	First American Treasury Obligations Fund			15,420.17	15,420.17	0.01		
TOTAL PORTFOLIO					3,784,787.72	3,844,399.30	1.30	1.77	

Disclosures:

RedTree's internal accounting system is used as the source of the market value of this account. Although obtained from a source believed to be reliable, we cannot guarantee its accuracy. You should review all account statements provided by the custodian and compare with the statements provided by RedTree.

Questions? Call 888.596.2293 or email info@redtreeinv.com

City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Rob Leichman, Service Director

Agenda Item: Under New Business, A Motion to Authorize City Manager to Enter into a Contract with Kelchner Inc. to construct the Industrial Park Road Project.

Ordinance/Resolution/Motion <i>Motion</i>	1 st Reading Date: 2 nd Reading Date: 3 rd Reading Date: Motion Date: 08-19-2021 Resolution Date: Public Hearing Date:	Strategic Goals Connected Community Economic Vitality Operational Excellence Strong & Secure Neighborhoods General Operations
Contract	Contract Required:	Additional Document(s) Attached: Yes
Fiscal Impact	Budgeted: BANS have been issued for this project.	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$970,056.40	
	Source Funds: 026-6006-5-3109	

Policy Issue

Does City Council wish to approve the Motion to authorize the City Manager to enter into a contract with Kelchner Inc. to construct the Industrial Park Road Project?

Policy Alternative

City Council can choose to not approve the Motion to enter into a contract with Kelchner Inc. to construct the Industrial Park Road Project. Council could select an alternate contractor, reject all bids, re-bid or simply choose not to perform the project altogether.

Staff Recommendation

Staff recommends that Council receive this report and Approve the Motion authorizing the City Manager to enter into a contract with Kelchner Inc. to construct the Industrial Park Road Project.

Statutory/Policy Authority

- Article III, Legislative Action, of the Charter of the City of Trenton.
- Chapter 208.02 Contracting Authority and Procedures
- Charter Section 7.04 Contracting Procedures

A MOTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KELCHNER INC. FOR THE CONSTRUCTION OF THE INDUSTRIAL PARK ROAD PROJECT FOR THE CITY OF TRENTON IN THE AMMOUNT NOT TO EXCEED NINE HUNDRED SEVENTY THOUSAND, FIFTY-SIX DOLLARS AND FORTY CENTS (\$970,056.40) AND FURTHER AUTHORIZING THE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS RELATED THERETO.

Motioned by _____ authorizing the City Manager to enter into a contract with Kelchner Inc. for the construction of the industrial park road project for the City of Trenton and further authorizing the City Manager to sign all required documents related thereto.

Seconded by: _____

Upon Roll Call, the Vote Resulted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

CERTIFICATION

I, the undersigned Clerk of Council, hereby certify that the above motion is a true and correct copy as passed by the Council of the City of Trenton on the _____ day of _____, 2021, and at least a majority of the elected voted in the affirmative on said motion.

Clerk of Council



CINCINNATI
COLUMBUS
DAYTON
LOUISVILLE

6219 Centre Park Drive
West Chester, OH 45069
phone ► 513.779.7851
fax ► 513.779.7852
www.kleingers.com

August 10, 2021

Mr. Rob Leichman, Service Director
City of Trenton
11 E. State Street
Trenton, Ohio 45067

Via email: rleichman@ci.trenton.oh.us

**RE: City of Trenton – New Industrial Park Road Project
Contract Award Recommendation**

Dear Mr. Leichman:

We have reviewed the contractor bids received this morning, August 10, 2021 for the City of Trenton's New Industrial Park Road Project construction and recommend that the project be awarded to the low bidder, Kelchner, Inc. Five bids were received, ranging from \$881,869 to \$909,449. The bid results are summarized in the attached Bid Tabulation document.

Kelchner's bid is \$881,869.45, which is about 17% below the Engineer's opinion of construction cost of \$1,065,784.28. Kelchner is currently working in the project area on the Kennel Road improvement project and is familiar with Trenton standards. In addition, potential coordination issues between the two projects should be greatly simplified with a single contractor constructing both. Therefore, I recommend that Trenton award the contract to Kelchner.

We suggest that the City may want to budget additional contingency dollars in the amount of 10% of the bid (approximately \$90,000) in order to cover any unforeseen field conditions.

If you have any questions or need any further information, please contact me at (513) 779-7851.

Sincerely,

THE KLEINGERS GROUP


James B. Kleingers, PE, PS, LEED AP
Trenton City Engineer

Attachment: Contractor Bid Tabulation

cc: Marcos Nichols (City of Trenton), File

City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Michael E. Engel, Treasurer

Agenda Item: A Then and Now Certificate with Smith and Brown Contractors for the emergency sanitary sewer line and manhole repair on Clara Drive, at a cost of \$3,528.69.

Ordinance/Resolution/Motion <i>Motion</i>	1 st Reading Date:	Strategic Goals Connected Community Economic Vitality Operational Excellence Strong & Secure Neighbor
	2 nd Reading Date:	
	3 rd Reading Date:	
	Motion Reading Date: 8-19-2021	
	Resolution Date:	General Operations
	Public Hearing Date:	
Contract	Contract Required: Yes	Additional Document(s) Attached: No
Fiscal Impact	Budgeted: Yes	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>
	Expenditure: \$3,528.69	
	Source Funds: Sewer Reserve Fund (076)	

Policy Issue

Does City Council wish to adopt?: Proper sanitary sewer system is important for the health, safety and security of residents of the City.

Policy Alternative

City Council can choose to not approve: City could wait and risk worsening conditions.

Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary Motion.

Statutory/Policy Authority

- ORC and ordinances of the City of Trenton.

Fiscal Impact Summary

Cost of \$3,528 69 would be charged to the Sewer Reserve Fund, (076) where it has been budgeted for such emergency repairs.

Background Information

Then and Now Certificates are a means provided to correct errors which occur when invoices are dated prior to the Purchase Order date for a given item.

Attached Information

Invoice



Staff Report
(DATE OF CITY COUNCIL MEETING)

MOTION

A MOTION AUTHORIZING THE CITY MANAGER TO PAY FOR THE EMERGENCY SANITARY SEWER LINE AND MANHOLE REPAIR ON CLARA DRIVE, PAYABLE TO SMITH & BROWN CONTRACTORS, AT A COST OF \$3,528.69 AND FURTHER, AUTHORIZING THE TREASURER TO APPROVE THE THEN AND NOW CERTIFICATE RELATED THERETO IN COMPLIANCE WITH AND PURSUANT TO OHIO REVISED CODE SECTION 5705.41(D) AND CITY OF TRENTON RESOLUTION NO. 09-2012.

Motioned by _____ authorizing the City Manager to pay for the emergency sanitary sewer line and manhole repair on Clara Drive, payable to Smith & Brown Contractors, at a cost of \$3,528.69 and further authorizing the Treasurer to approve the Then and Now Certificate related thereto in compliance with and pursuant to Ohio Revised Code Section 5705.41(D) and City of Trenton Resolution No. 09-2012. The cost of \$3,528.69 will be charged to the Sewer Reserve Fund (076).

Seconded by: _____

Upon Roll Call, the Vote Resulted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

CERTIFICATION

I, the undersigned Clerk of Council, hereby certify that the above motion is a true and correct copy as passed by the Council of the City of Trenton on the _____ day of _____, 2021 and at least a majority of the elected voted in the affirmative on said motion.

Clerk of Council

P- 6-23

Rev. 6-14

Vendor # 500259
P.O. # 2021050402
Check # 142460
Check Date 8/16/21
Inv CK By _____

3528.69

Traill King TK50LP Drag	HR	-	\$9.50	\$2.85	\$0.00
Foreman Truck	HR	12.50	\$9.53	\$9.85	\$242.25
Stihl TS420 Concrete Saw	HR	-	\$8.50	\$1.50	\$0.00
Elec Conc Saw	HR	-	\$17.85		\$0.00
Towable Generator 14KW, Diesel	HR	-	\$14.98	\$3.90	\$0.00
Honda 2000W Generator	HR	10.00	\$4.75	\$2.20	\$69.50
2" Trash Pump	HR	-	\$5.35	\$1.10	\$0.00
3" Trash Pump	HR	10.00	\$6.68	\$1.95	\$86.30
2 1/2" Layflat Hose (500' Segment)	HR	10.00	\$11.25		\$112.50
Wacker 1550A Plate Compactor	HR	-	\$5.63	\$1.50	\$0.00
Post Hole Auger	HR	-	\$4.75	\$1.50	\$0.00
Topcon Pipe Laser	HR	-	\$8.13		\$0.00
Topcon Transit	HR	-	\$3.75		\$0.00
Trench Box	HR	-	\$13.75		\$0.00
Equipment Subtotal				\$510.55	
OVH&P per Contract Docs 15%				\$76.58	
Equipment Total					\$587.13

Rented Equipment	Qty	Unit	Rate (Invoice)	Total
				\$0.00
Rented Equipment Subtotal				\$0.00
OVH&P per Contract Docs 15%				\$0.00
Rented Equipment Total				\$0.00

Idle Equipment	Qty	Unit	Rate	Operating	Expense Rate	Total
						\$0.00
Idle Equipment Subtotal						\$0.00

Material Cost Subtotal	Qty	Unit	Unit Cost	Total
	1	EA	\$75.00	\$75.00
Material Cost Subtotal				\$75.00
Tax Rate 0%				\$0.00
OVH&P per Contract Docs 15%				\$11.25
Material Total				\$86.25

Subcontractor Cost Subtotal	Qty	Unit	Unit Cost	Total
				\$0.00
Subcontractor Cost Subtotal				\$0.00
OVH&P per Contract Docs 5%				\$0.00
Subcontractor Total				\$0.00

Unit Cost	Unit	Unit Cost	Unit	Unit Cost	Total
	1	LS	\$750.00		\$750.00
Unit Cost					\$750.00
Total					\$3,528.69

SMITH + BROWN CONTRACTORS INC.

Then and Now Certification:

I hereby certify that the amount required for this payment to meet the contract, agreement, obligation, payment or expense for the above at the time of making such contract or order was lawfully appropriated for such purpose and was in the process of or in process of collection to the credit of the required and free from any previous obligations or encumbrances, ORC Section 5705.41.

Mike 8-9-2021
Treasurer, City of Trenton Date

Okay to Pay
8-2-21
8-2-21

City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Bill Jones-Planning and Zoning

Agenda Item: Sign Code amendment

Ordinance/Resolution/Motion <i>Ordinance</i>	1 st Reading Date: July 15, 2021 2 nd Reading Date: Aug 5, 2021 3 rd Reading Date: August 19, 2021 Motion Date: Resolution Date: Public Hearing Date:	Strategic Goals Connected Community Economic Vitality Operational Excellence Strong & Secure Neighborhoods General Operations
Contract	Contract Required:	Additional Document(s) Attached:
Fiscal Impact	Budgeted: No	<i>Ordinance</i>
	Expenditure: none	
	Source Funds: na	

Policy Issue

In creating our newly adopted sign code, we omitted a section of the old code that dealt with "directional or informational" signs. These are the type of signs that are on commercial or industrial properties that are not advertising but as named, informational or directional like "enter here", "service →", "parking", etc. These signs are not to have advertising logos and the like, just directing people or giving information about the property.

Policy Alternative

Currently, we have no mention of directional or informational signs so they cannot be permitted. If Council does not pass this amendment, businesses cannot use directional signs.

Staff Recommendation

Staff recommends that this amendment be passed.

Statutory/Policy Authority

- Article III, Legislative Action, of the Charter of the City of Trenton.

Fiscal Impact Summary

There will be no fiscal impact to the City.

Background Information

See Policy Issue above.

Attached Information

- Proposed City Ordinance.

ORDINANCE NO. _____ -2021

AN ORDINANCE AMENDING SECTION 826.03 OF THE CODIFIED ORDINANCES OF
THE CITY OF TRENTON, OHIO.

WHEREAS, it is the desire of City Administration to amend the codified ordinances as it
relates to sign regulations within the City of Trenton; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
TRENTON, OHIO:

SECTION 1: That Section 826.03 of the Code of Ordinances of the City of Trenton, Ohio is
hereby deleted in its entirety and replaced with that set forth on Exhibit A, attached hereto and
made a part hereof.

SECTION 2: That this Ordinance shall take effect and be in full force from and after the earliest
period allowed by law.

PASSED: _____

Effective Date: _____

ATTEST: _____

Calvin Woodrey, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the City of Trenton, Ohio, Ohio, hereby certify that the
foregoing Ordinance No. _____ is a true and correct copy as passed by the Council of
the City of Trenton, Ohio on the ____ day of _____, 2021 and that at least a majority of the
elected members voted in the affirmative on said motion.

Clerk of Council

EXHIBIT A

826.03 Definitions.

For the purpose of this chapter, certain words and phrases shall have meanings respectively ascribed to them below:

- (a) "Building." Any improvement to real estate having a roof and requiring a foundation.
- (b) "Direction/Information Sign." An on-premises sign giving vehicular or pedestrian directions, instructions or facility information, which does not contain promotional, marketing or advertising copy (e.g. "In," "Enter," "Parking," "Out," "Exit," "Employees Only," "Use Side Door," etc).
- (c) "Face." Any surface of a sign having communicative content in the form of words, numbers, graphics or symbols, whether or not divided into multiple sections.
- (d) "Frontage" or "Street Frontage."
 - i. The yard between a building and a public street; or
 - ii. The length of the lot line of a particular parcel which is contiguous to the right-of-way of a particular public street.
- (e) "Hardship." A situation in which the strict application of this chapter upon a specific property would result in a restriction on the use of such property, which is inconsistent with the intent of this chapter, is likely to substantially and unjustifiably diminish the utility of the subject property, and was not caused or permitted by either the current property owner or the person currently in possession.
- (f) "Message Area." The total area of a face of a sign bearing a message, either in words or graphics. "Message Area" includes the sign frame or other support structure only to the extent that the frame or structure divides the "Message Area" into multiple areas or sections. When a sign is created by the attachment or painting of lettering or graphics on a wall or other structure, and there is no distinct border separating the message area surface from the surface of the wall or other structure, the "Message Area" shall be the smallest rectangle which could be drawn to enclose the message, including any area of background color specially related to the message. Only one side of a double-faced sign shall be considered "Message Area."
- (g) "Parcel." A single legal lot or multiple contiguous legal lots under the same legal ownership or possession, and under the same use.
- (h) "Setback." The minimum linear distance between a sign, building or structure and (1) the right-of-way line of public street; or (2) the side lot line of an adjacent parcel.
- (i) "Sign." The surface, frame and support structure upon which there is any visible representation of words, numbers, graphics or symbols.
- (j) "Structure." Any permanent improvement to real estate which is not a building and which is designed or used for any purpose other than, or in addition to supporting a sign.
- (k) "Temporary Sign." A sign displayed for a fixed, terminable length of time (for signs in Non-Residential Zoning Districts, no more than ninety (90) days). Temporary signs are intended to be removed after the temporary purpose has been served.

ORDINANCE NO. _____ -2021

AN ORDINANCE AMENDING SECTION 826.08 OF THE CODIFIED ORDINANCES OF
THE CITY OF TRENTON, OHIO.

WHEREAS, it is the desire of City Administration to amend the codified ordinances as it
relates to sign regulations within the City of Trenton; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
TRENTON, OHIO:

SECTION 1: That Section 826.08 of the Code of Ordinances of the City of Trenton, Ohio is
hereby deleted in its entirety and replaced with that set forth on Exhibit A, attached hereto and
made a part hereof.

SECTION 2: That this Ordinance shall take effect and be in full force from and after the earliest
period allowed by law.

PASSED: _____

Effective Date: _____

ATTEST: _____

Calvin Woodrey, Mayor

CERTIFICATE

I, the undersigned Clerk of Council for the City of Trenton, Ohio, Ohio, hereby certify that the
foregoing Ordinance No. _____ is a true and correct copy as passed by the Council of
the City of Trenton, Ohio on the ____ day of _____, 2021 and that at least a majority of the
elected members voted in the affirmative on said motion.

Clerk of Council

EXHIBIT A

826.08 Signs Not Requiring a Permit

The following signs or activities do not require a sign permit. Each sign exempted from the permit process shall still comply with any applicable safety, height, area, and locational standards established in this chapter (not including Section 826.10, which shall not apply to signs not requiring a permit under this Section 826.08), unless otherwise noted in this Section 826.08.

- (a) Signs and/or notices issued by any court, officer, or other person in performance of a public duty;
- (b) Signs required by local, state or federal law;
- (c) Street numbers;
- (d) Sign face changes where there is no change to the structure including change in sign area, height, or alteration of sign cabinet, if applicable (e.g., replacement of a sign face, repainting of a sign face, etc.);
- (e) Temporary signs that are exempted pursuant to Section 826.11(b)(ii);
- (f) Change of copy of signs with changeable copy;
- (g) General maintenance, painting, repainting, cleaning and other normal maintenance and repair of a sign or any sign structure unless a structural change is made that results in anything more than a minor modification;
- (h) Window Signs in Residential Zoning Districts; and
- (i) Window signs in Commercial, Industrial, or Office Zoning Districts that do not occupy more than fifty-percent (50%) of the window area. See Figure 826-F for locations used in the calculation of the sign area. The sign area is based on the window and door area, regardless of the presence of an awning.



(Figure 826-F. The window area is illustrated within the dashed line area for the two (2) storefronts)

- (j) Direction/Information Signs that satisfy all of the following requirements:
- i. Maximum sign area: six square feet per sign face.
 - ii. Maximum sign height: four feet.
 - iii. Setback: Setback at least 10 feet from any side lot line and five feet from any street right-of-way line provided that the sight distance is maintained.

City Council Meeting Staff Report

Report to: The Honorable Mayor Calvin Woodrey & Members of the City Council

Report From: Marcos Nichols, City Manager

Agenda Item: An Ordinance repealing Section 870.05 Special Event Permit of the Code of Ordinances.

Ordinance/Resolution/Motion <i>Ordinance</i>	1 st Reading Date: 8-5-21 2 nd Reading Date: 8-19-21 3 rd Reading Date: 9-2-21 Motion Date: Resolution Date: Public Hearing Date:	Strategic Goals Connected Community Economic Vitality <u>Operational Excellence</u> Strong & Secure Neighborhoods <u>General Operations</u>
Contract	Contract Required: N/A	Additional Document(s) Attached:
Fiscal Impact	Budgeted: N/A Expenditure: N/A Source Funds: N/A	<i>Please see further, more detailed information regarding the fiscal impact in the summary section of this report.</i>

Policy Issue

Does City Council wish to adopt an Ordinance that will eliminate the Section regarding Administrative Secretary?

Policy Alternative

City Council can choose to not approve the ordinance and keep the Section regarding Special Event Permits. The current code language dictates a specific process that must be followed for any activity that involves City property and 10 people or more. City Council can choose to amend the language and keep the Section in the code.

Staff Recommendation

Staff recommends that Council receive this report and adopt the necessary Ordinance to eliminate the Special Event Permit Section of Code.

Statutory/Policy Authority

- Article III, Legislative Action, of the Charter of the City of Trenton.

Fiscal Impact Summary

This has no fiscal impact. This is eliminating language specifically regarding the special event permit process.

Background Information

In moving our paper forms to completely paperless and utilizing the website more for automation, staff found that for a shelter reservation for a 2 year old's birthday party of 10 or more people – it requires the approval of the Police Chief, Fire Chief, Service Director, and City Manager. To ensure that the City is utilizing LEAN process improvement practices, with various operational processes – staff's recommendation is to repeal this section.

Attached Information

- Red-Lined Language.

ORDINANCE NO. __-2021

AN ORDINANCE REPEALING SECTION 870.05 SPECIAL EVENT PERMIT OF THE CODE OF ORDINANCES.

WHEREAS, it is the desire of City Administration and City Council to repeal the Section of Code that references a Special Event Permit; and

WHEREAS, after reviewing the Code, it was determined this language was unnecessary, as this permit is too restricting and does not allow the day-to-day operational flexibility; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TRENTON, OHIO:

SECTION 1: That Section 870.05 of the Code of Ordinances of the City of Trenton, Ohio is hereby repealed.

SECTION 2: That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

PASSED _____
AYES _____ NAYS _____
ABSENT _____
First Reading _____
Second Reading _____
Third Reading _____

Calvin Woodrey _____
Mayor
Rules Suspended
AYES _____
ABSENT _____

ATTEST:

Laura Daley _____
Clerk of Council

CERTIFICATE

I, the undersigned Clerk of Council, hereby certify that the above Ordinance is a true and correct copy as passed by the Council of the City of Trenton on the ____ day of _____, 2021 and that at least a majority of the elected members voted in the affirmative on said motion.

Clerk of Council

870.05 SPECIAL EVENT PERMIT.

~~—(a) Whenever a person, party or other entity desires to use City property for purposes of a special event, parade, celebration or other activity involving the property of the City and more than ten people, a special event permit shall be completed and submitted to the City Manager at least ten business days prior to the event occurrence.~~

~~—(b) The special event permit will be submitted to the City Manager, Chief of Police, Fire Chief and Service Director for approval. Final approval rests solely with the City Manager, who shall review the permit application and approve or reject said application at least five business days prior to the event occurrence.~~

~~—(c) No fee shall be charged for this permit.~~

~~—(d) No special event shall occur without a special event permit required under this section submitted and approved as required above.~~

~~—(e) Whoever violates this section shall be subject to the penalties provided in Section 870.99.~~

~~(Ord. 23-2001. Passed 6-21-01.)~~